

COMMONWEALTH OF VIRGINIA



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COMMISSIONER

HULLIHEN WILLIAMS MOORE
COMMISSIONER

JOEL H. PECK
CLERK OF THE COMMISSION
P.O. BOX 1197
RICHMOND, VIRGINIA 23218-1197

STATE CORPORATION COMMISSION
Office of the Clerk

December 28, 2001

JANICE S SUTTON
10682 A CRESTWOOD DRIVE
MANASSAS, VA 20110

RE: Sutton Insurance, LLC
ID: S071352 - 1
DCN: 01-12-26-4098

Dear Customer:

This is your receipt for \$100.00, to cover the fees for filing articles of organization for a limited liability company with this office.

The effective date of the filing is December 28, 2001.

If you have any questions, please call (804) 371-9733 or toll-free in Virginia, 1-866-722-2551.

Sincerely,

Joel H. Peck
Clerk of the Commission

DLLCRCPT
LLNCD
CIS0436

COMMONWEALTH OF VIRGINIA
STATE CORPORATION COMMISSION

December 28, 2001

The State Corporation Commission has found the accompanying articles submitted on behalf of
Sutton Insurance, LLC

to comply with the requirements of law, and confirms payment of all required fees.

Therefore, it is ORDERED that this

CERTIFICATE OF ORGANIZATION

be issued and admitted to record with the articles of organization in the Office of the Clerk of the
Commission December 28, 2001.

STATE CORPORATION COMMISSION

By



Commissioner

DLLCACPT
CIS0436
01-12-26-4098



LLC-1011
(07/01)

COMMONWEALTH OF VIRGINIA
STATE CORPORATION COMMISSION

ARTICLES OF ORGANIZATION OF A
DOMESTIC LIMITED LIABILITY COMPANY

Pursuant to Chapter 12 of Title 13.1 of the Code of Virginia the undersigned states as follows:

1. The name of the limited liability company is Sutton Insurance, LLC. ^{purpose of the} The company acts as an insurance
(The name must contain the words "limited company" or "limited liability company" or their agency.
abbreviations "L.C.", "LC", "L.L.C." or "LLC")

2. A. The name of the limited liability company's initial registered agent is

Janice S. Sutton

B. The registered agent is (mark appropriate box)

(1) an INDIVIDUAL who is a resident of Virginia and

a member/manager of the limited liability company

an officer/director of a corporate member/manager of the limited liability company

a general partner of a general or limited partnership that is a member/manager of the limited liability company

a trustee of a trust that is a member of the limited liability company

a member of the Virginia State Bar

OR

(2) a domestic or foreign stock or nonstock corporation, limited liability company or registered limited liability partnership authorized to transact business in Virginia.

3. The limited liability company's initial registered office address, which is identical to the business office of the initial registered agent, is:

10682 A Crestwood Drive

(number/street)

Manassas

(city or town)

VA 20110

(zip)

which is located in the city or county of Prince William

4. The post office address, including the street and number, if any, of the principal office is

P.O. Box 99

(number/street)

Gainesville,

(city of town)

VA

(state)

20156-0099

(zip)

5. Signature:

Janice S. Sutton

(organizer)

12-20-01

(date)

JANICE S. SUTTON

(printed name)

SEE INSTRUCTIONS ON THE REVERSE

INSTRUCTIONS

§ 13.1-1003 of the Code of Virginia requires that this document, except for the name, be in the English language, typewritten or printed in black, and legible and reproducible.

The limited liability company may not serve as its own registered agent.

The registered office must include the complete post office address, including a street address, if any, or a rural route and box number. A post office box address, without more, is accepted for towns/cities with a population 2,000 or LESS. For towns/cities with a population of MORE than 2,000, a post office box address must be accompanied by the street address or route number for the business office of the registered agent. Also, state the name of the city or county in which the office is physically located. Cities and counties in Virginia are separate local jurisdictions.

The document must be executed in the name of the limited liability company by the person forming the company (see § 13.1-1003 of the Code of Virginia).

It is a Class 1 misdemeanor for any person to sign a document he knows is false in any material respect with intent that the document be delivered to the Commission for filing.

Submit the original articles to the Clerk of the State Corporation Commission, 1300 E. Main Street, Tyler Building, 1st Floor, Richmond, Virginia 23219 or P. O. Box 1197, Richmond, Virginia 23218-1197, along with a filing fee check for **\$100.00** payable to the State Corporation Commission. **PLEASE DO NOT SEND CASH.** If you have questions, call (804) 371-9733.

If you have Internet access, you can download this form. Go to www.state.va.us/scc; click on 'Divisions;' then point to 'Corporations' and click on 'Office of the Clerk;' then 'Forms and Fees;' then 'Limited Liability Company Forms and Fees;' and then Form 'LLC-1011.'